

Libbie Cass Library Trustees Meeting  
October 25th, 2023

Call to order by Joyce Guinther (Alternate Trustee acting as Chair) at 11:37 AM in the Libbie Cass Library

Roll call: Janet Roberts (Treasurer) and Annika Munholand (Secretary) as Trustees; Alternate Trustee Joyce Guinther acting as Chair; Selectman Poul Heilmann; Librarian Janet Hendl; Absent: Maryanne Petrin (Chair) and Head Librarian Laura Pauling.

Review/acceptance of prior meeting minutes: Agenda moved, seconded, and accepted. Minutes from previous meeting accepted.

Treasurer's report:

Report available for review at the main desk of the library. Janet reports that the Day-to-Day account may end up with a little less funds at the end of the budget year compared to last year. The General Fund account has a balance of \$34,091.25. Janet suggests investing some funds in a CD. She will look into investing \$20,000.00. Annika makes a motion to invest \$20,000.00 in two CD's worth \$10,000.00 each, one shorter term investment and one longer term investment. Joyce seconds. Janet states that \$1,000.00 was donated by the Rodgers and deposited in the General Fund account.

Selectman's report:

Poul states that Jeremiah resigned from being Selectman during the Selectman meeting on Monday this week. Poul asked Don Hill if he would be interested in sitting in as Selectman and filling the gap until the March Town Elections. Don accepted.

Poul mentions that someone will be hired to manage and improve the Town Website to make it more user-friendly. Poul states that the Fire Department has re-written their by-laws, and that the Highway Department has bought a new truck.

Librarian's report:

Janet Hendl states that the number of library visits has decreased during the month of September. This is comparable to previous years since the summer residents have left and the kids are back in school. Circulation dropped slightly as well during September.

The Friends of the Library program in October, creating a seasonal centerpiece, was a huge success with 20 attendees. The Book Talkers, formerly called the Pizza & Pages group, will be monthly from October to May. The Friends of the Library sponsored 10 Trick or Treat bags which were all gone after one week.

Coming up is Lyndsay & Her Puppet Pals during the Fall Festival on October 28th. There will also be a Story & Craft Fall Session on November 14th.

Public comment:

Janet Roberts mentions that the Friends of the Fire Department will be having the pancake breakfast on November 5<sup>th</sup>.

Old Business: None.

New Business: None.

Next meeting date: Wednesday November 29<sup>th</sup>, 2023 at 11:30 AM in the library.

Adjournment: Meeting adjourned at 12:09 PM.

**ACTIONS:**

Janet Roberts will look into different CD's and invest \$20,000.00.

Laura will get a draft of the budget together for review at the next Trustee meeting.

Laura will think of library needs and possibilities of where to use the donations in memory of Alice Nulsen, also to be discussed at the next Trustee meeting.