

TRUSTEES MEETING

MINUTES FROM MEETING 5-24-17

Meeting was called to order Wednesday 5-24-17 at 1:10 P.M. by Barbara Cooper President, Art Bobruff Vice President for Financial Planning and Fund Raising, Joyce Guinther Treasurer/Secretary, Jennifer Carson -LIBRARY DIRECTOR LEAVING, Cheri Haire, NEW LIBRARY DIRECTOR, Dick Hendl Selectman and Alice Nulsen a patron of Springfield were present. Roll call took place. We reviewed the agenda for 5-24-17. Joyce made a motion to approve agenda. Barbara seconded the motion and motion was approved by all. The review and approval of minutes from the previous meeting 4-18-17 were accepted with minor corrections. Motion was made by Art and the motion was seconded by Barbara and motion was approved by all.

CORRESPONDENCE – Received NHLTA literature from Attorney Generals Office for 6-21-17 Conference Workshop.

OLD BUSINESS –

Update from building use committee - No communication with Jeff

Discussion of library bank accounts (restricted vs unrestricted) Art

Dick suggested that Art to take lead on sending out public notice (no proposal / plans)

- (1) Understand scholarships, (2) understand unrestricted and (3) unknown referring to the CD fund of the \$30,000

Signs for the library - Pete Abair – Road Agent, Signs will be permanently posted Art, Jenn
on Georges Mills Road and Route #114 for direction to the library.

Renovation plans for the library (re latest note from Ingrid)

NEW BUSINESS

Scholarship applications - Five students will be applying for “Libbie Cass Library Scholarship”

ART – Individually notified by e-mail the applicates who had applied for the Library Director position that the position had been filled.

Trustee representative for senior awards night - which will take place on 6-8-17 and Barbara volunteered to attend the event.

Library Director transition items, issues - "None were presented"

Training with Tim on the library's security system. No date has been scheduled at this time.

ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS:

Strategic Plan update	Barbara
Evaluate our meeting format – order of business, etc.	All

REPORTS

Committees: Friends of the Library update - Barbara reported that Anicka would be good as one of the Friends of the library instead of a volunteer. Recommended Kathy Coons as President of the Friends. --- she has spoken to them but at this time no response.

LIBRARIAN REPORT

Jenn mentioned that the bathroom sink is leaking and the closet door downstairs does not close properly.

The post office box renewal has to be paid. We received the passes for the following items the library had purchased they are:

1. Vermont Institute of National Science (VINS) paid for one pass (4 people)
2. Mt. Kearsarge Indian Museum paid for 4 passes
3. American Precision Museum - free passes

Elementary School in N.L. all kids will receive free books at the Cliff presentation by Jim Arnosky

Better World Books have picked up 143 boxes of books from the library, which they use for profit, grants, donated to organization and none to be destroyed.

Libraries policy for borrowing the telescope, which had been purchased by the friends of the library that it can be loaned out for 7 days, 2-weeks over due they will be sent e-mail and there will be a charge. The charge was not determined at this meeting. There will also be a form drawn up for the telescope when taking out and will be checked when returned for any damage.

FINANCIAL REPORT

TYPE OF ACCOUNTS	NAME OF BANK	CURRENT BALANCE
Operating expense	Lake Sunapee	13,225.87
Tax Money		
General Library Funds	Lake Sunapee	8420.48
Copy & Fax Fees		
Donations		
Grants		
Scholarship Fund	Sugar River	12122.71
Consist of:		
Book Sales		
Donations specified		
CD Accounts	Mascoma	30,222.71

Sugar River as of 5-31-17, Lake Sunapee operating as of 5-18-17, Gen. Library Funds as of 5-31-17
CD @ Mascoma as of 11-16-16 - closed out and was deposited as cash in the LPL Investment account.

Mascoma CD Account as of 5-31-17

ACTION ITEMS

TO DO LIST

ART – Working on how the \$30,000 CD was acquired.

JOYCE – Working also on how the \$30,000 CD was acquired.

BARBARA - Update Ingrid on the renovation plan. Update Cheri on the library's renovation plan.

ANNOUNCEMENTS (NHLTA LOCAL MEETINGS)

CONCORD - JUNE 21, 2017 WEDNESDAY

WILMOT = JULY 13, 2017 THURSDAY

ADJOURNMENT

Art made a motion to adjourn the meeting, motion was seconded by Joyce all approved.

Meeting was adjourned at 3:30 P.M.

Next meeting is Tuesday 6-27-17 at 5:00 P.M.

Respectfully submitted

Joyce Guinther (Secretary)