

TRUSTEES MEETING

MINUTES FROM MEETING 6-27-17

Meeting was called to order Tuesday 6-27-17 at 5:00 P.M. by Barbara Cooper President, Art Bobruff Vice President for Financial Planning and Fund Raising, Happy Callaway who arrived at 5:17 P.M. Joyce Guinther Treasurer/Secretary, Cheri Haire -LIBRARY DIRECTOR Dick Hendl Selectman and Alice Nulsen a patron of Springfield were present. Roll call took place. We reviewed the agenda for 6-27-17. Joyce made a motion to approve agenda. Barbara seconded the motion and motion was approved by all. The review and approval of minutes from the previous meeting 5-24-17 were accepted with minor corrections. Motion was made by Art and the motion was seconded by Barbara and motion was approved by all.

CORRESPONDENCE - NONE

OLD BUSINESS – TO DO LISTS

Art - Working on how the \$30,000 CD was acquired -- on going , Art reported he has 5 pages of notes, Comment – Anonymous Donor (2) this year

Joyce – Working also on how \$30,000 CD was acquired -- on going

Update from building use committee - no update at this time

Signs for the library – One sign was approved by the state department of transportation which would be placed on route 114 at Georges Mills Road. Cheri will e-mail the transportation department if a sign by George Hill Road (near Grantham & Enfield) and/or Bowman Road and Four Corners Road is acceptable.

Renovation plans for the library – Barbara e-mailed Ingrid that we are trying on to have a survey questionnaire ready for “OLD HOME DAY” to get additional community input.

Old home day participation - Book sale will take place downstairs in the library. The library will also have drop in craft which consist of string art for all ages. The library will have a booth on the field for “FREE BOOKS” EX: ripped covers, pages, ETC. and information about our public forum. One women float (Cheri) in costume in the parade. Will send out e-mails to volunteers if anyone else interested in helping Cheri with old home day. There will be a one hour program 1:30 – 2:30 P.M. Family dance class. Advertising on the library table on the field. Public meeting potentially 9-16-17 for building project feed back. This will be posted on the library website, feedback will be due at the end of September 9-30-17 and Pixie will also advertise this in the Intertown Record.

SCHOLARSHIP AWARDS – REPORT - At the library all awards were given out on Wednesday June 7, pictures were taken and approximately 15 people attended. Comments were shared

about each awardee based on the recommendations from their teachers and others. Treats and beverages were served and enjoyed by all. Barbara also reported on the awards night at the High School, held on June 9. That it was very informative and enjoyable. Art had mentioned that at the High School there is a guidance counselor's book which contains a list of scholarships.

NEW BUSINESS-

Attorney General's Trustees meeting – summary report - Barbara

Barbara attended the meeting in Concord and spoke to Terry Knolls in reference to our finance situation in search of the origins of the \$30,000 CD as to which portion is restricted to scholarship purposes and are not restricted to scholarship purposes. Trustees are trying to put the findings in a report for Terry to review.

Proposed changes to volunteer jobs - Cheri

Suggested that volunteer sits in for Cheri when she is not available get paid. Anyone sitting in for Cheri in the role as substitute librarian should be paid. There are rules about what volunteers can and cannot do, however, the state recognizes the plight of small libraries. We would not be allowed to dismiss a paid staff person and replace the position with a volunteer to do the same job.

ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS:

STRATEGIC PLAN UPDATE Barbara

EVALUATE OUR MEETING FORMAT – ORDER OF BUSINESS, ETC - ALL

REPORTS

COMMITTEES: FRIENDS OF THE LIBRARY UPDATE Barbara

Meeting took place Friday 6-23-17 at the library attended by Cheri, Caye Currier, Anika Munholland and Kathy Coombs. Caye Currier, past president of the friends, informed Barbara that the checking account of the friends will remain open. Also attending was Kathy Coombas, & Cheri – Library Director. It was suggested that Anieka be President of the Friends, still not confirmed. Both Kathy and Caye offered their support to whoever takes over the friends.

LIBRARIAN REPORT -- Passes have been received they are as follows:

1. VERMONT INSTITUTE OF NATURAL SCIENCE
2. MT KEARSARGE INDIAN MUSEUM
3. AMERICAN PRECISION MUSEUM

GETTING PRICES FOR MORE MUSEUMS, SUGGESTIONS WERE:

1. TELEPHONE MUSEUM
2. ICE HOUSE
3. NEW LONDON HISTORIAL SOCIETY
4. DARTMOUTH COLLEGE ART MUSEUM
5. MC AULIFFE SHEPARD DISCOVERY CENTER, CONCORD

CHERI PRESENTED THE LETTER TO THE TRUSTEES FROM CJP INDICATING \$3,947 A GRANT FROM CELESTE KLEIN FUND TO THE LIBBIE A. CASS MEMORIAL LIBRARY TO SUPPORT THE CELESTE KLEIN SCHOLARSHIP FUND. GAVE ART AN UPDATED LETTER FROM LPL FINANCIAL ON INTEREST INFORMATION, ETC. ALSO GAVE THE TRUSTEES THE STATE OF N.H. BACKGROUND CHECK ON CHERI HARDY – LIBRARY DIRECTOR WHICH IS BEING PUT IN THE TRUSTEES FILE. SUMMER READING STARTED WITH A KICKOFF EVENT WEDNESDAY 6-21-17 AT THE LIBRARY WHERE 20 ADULTS, KIDS AND TEENS ATTENDED. PLAYED GIANT BOARD GAMES AND REGISTERED PEOPLE FOR THE PROGRAM. THIS WILL CONTINUE THRU JULY AND END ON 7-26-17. A PARTY WILL TAKE PLACE AT THE LIBRARY ON SATURDAY 7-29-17 WHERE PRIZES WILL BE GIVEN OUT. GAVE TRUSTEES LETTER FROM CJP WHICH THEY DONATED \$3,947 TOWARDS SCHOLARSHIP. JOYCE WILL SEND THANK YOU.

FINANCIAL REPORT

TYPE OF ACCOUNTS	NAME OF BANK	CURRENT BALANCE
Operating expense	Lake Sunapee	13,225.87
Tax Money		
General Library Funds	Lake Sunapee	8420.48
Copy & Fax Fees		
Donations		
Grants		
Scholarship Fund	Sugar River	12122.71
Consist of:		
Book Sales		
Donations specified		
CD Accounts	Mascoma	30,222.71

Sugar River as of 5-31-17, Lake Sunapee operating as of 5-18-17, Gen. Library Funds as of 5-31-17
CD @ Mascoma as of 11-16-16 - closed out and was deposited as cash in the LPL Investment account.

Mascoma CD Account as of 5-31-17

SELECT BOARD REPORT - DICK HENDL REPORTED THAT THE FENCE BY THE LIBRARY IS BEING REPLACED WITH A SPLIT RAIL BACK TO THE BENCH 96' FEET.

ACTION ITEMS

TO DO LIST

ART – Working on how the \$30,000 CD was acquired.

JOYCE – Working also on how the \$30,000 CD was acquired.

BARBARA - (1) Update Ingrid on the renovation plan.

(2) Update Cheri on the library's renovation plan.

ANNOUNCEMENTS (NHLTA LOCAL MEETINGS)

WILMOT = JULY 13, 2017 THURSDAY

ADJOURNMENT

Art made a motion to adjourn the meeting, motion was seconded by Joyce all approved.

Meeting was adjourned at 6:38 P.M.

Next meeting is Tuesday 7-25-17 at 5:00 P.M.

Respectfully submitted

Joyce Guinther (Secretary)