

LIBBIE CASS LIBRARY
TRUSTEES' MEETING
MINUTES FROM MEETING 3-27-18

I Meeting was called to order Tuesday 3-27-18 at 5:00 P.M. by Art Bobruff Vice President for Financial Planning and Fund Raising

II Welcomed are new Trustee Greg Bruss.

III Roll call (Secretary – Treasurer) Joyce Guinther, Happy alternate Trustee, Dick Hendl Selectman, Janet Hendl acting librarian from Springfield

IV ORGANIZATIONAL ACTION A. ELECTION OF PRESIDENT (VICE PRESIDENT)

Joyce made a motion to elect Art Bobruff for President was seconded by Greg Bruss, all were in favor.

B. ELECTION OF VICE-PRESIDENT - which has been omitted.

C. ELECTION OF SECRETARY - TREASURER - Joyce made a motion to nominate Greg Bruss for Secretary and was seconded by Art all were in favor. Art made a motion to nominate Joyce for Treasurer and was seconded by Greg all were in favor.

D. Review & Acceptance or Correction of Agenda for Approval.

We reviewed the agenda for 3-27-18, Joyce made a motion to approve the agenda and was seconded by Greg and the motion was approved by all.

E. The review & approval of the minutes from the previous meeting 2-27-18 motion was made by Art and was seconded by Greg, were accepted with minor corrections, motion was approved by all.

F. REPORT FROM THE SELECT BOARD
(SELECTMAN)

George McCusker replaced Lee Callaway. Battery backup for town. Also the Internet access / Fairpoint DSC was cancelled last year March 2017 & Wi-Fi had issues at the library in reference to computers not being able to access the internet. Also the converter in the library was unplugged.

G. Correspondence (Secretary – Treasurer)
No correspondence at this meeting.

V Public Comment - No public comment at this meeting.

VI Old Business: In Progress

A. Art / Joyce – Determining Scholarship Fund

Art & Joyce will set a date to get together for Determining Scholarship Fund Obligations with Terry Knolls

B. All -Renovation Plans - was not discussed at this meeting

C. All Telescope Issues – Janet referred to the telescope agreement that it is ready and in computer for patrons to check out. Needs to be advertised.

D. Incoming Library Director – Second Library Street Sign – was not discussed at this meeting.

E. Background Check – Incoming Library Director Laura Pauling has passed the background check.

F. Copy machine prices posted in the library by the machine \$.20 cents for black & white, colored copies which Joyce brought a sample of a copy to show just how much color ink is used on a copy which is \$.50 cents.

G. Discussion of computer contact / report on information received – since Art & Greg both use the same computer repair service, Dick contacted the source, the one that was in question which did not work is now working, checked all others and will be sending the library the invoice for his service.

VII NEW BUSINESS : Introduction of intent to follow State Regulations 91:A

and

modified BEDH

No discussion at this meeting.

VIII REPORTS

A. Friends of Library (Representative of Friends)

No one from the Friends was present at this meeting.

B. Librarian Report (Acting Librarian)

Janet reported that since our new librarian Laura Pauling is starting 4-2-18 she was trying to clean up all odds & ends, Ex: over dues, missing books, renewals, etc.

A motion was made by Joyce to have coffee & donuts on 4-2-18 for Laura at 12:00 noon welcoming her first day of employment. Motion was seconded by Greg.

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FINANCIAL REPORT

TYPE OF ACCOUNTS	NAME OF BANK	CURRENT BALANCE
Operating expense	Lake Sunapee	831.00
Tax Money		
General Library Funds	Lake Sunapee	7946.43
Copy & Fax Fees		
Donations		
Grants		
Scholarship Fund	Sugar River	4835.33
Consist of:		
Book Sales		
Donations specified		
CD Accounts	Mascoma	38451.95

Sugar River as of 2-28-18, Lake Sunapee operating as of 3-15-18 Gen. Library Funds as of 2-28-18 CD @ Mascoma as of 11-16-16 - closed out and was deposited as cash in the LPL Investment account.

Mascoma CD Account as of 2-28-18

IX ANNOUNCEMENTS

None at this meeting.

X Verify Nexxt Meeting Date

Monday April 23, 2018 at 1:00 P.M.

Joyce made a motion to go into non – public meeting at 6:45 p.m. was seconded by Greg, Art made a motion that the non-public part must be “**SEALED**” seconded by Greg. Art made a motion to go back to public meeting at 7:09 p.m. was seconded by Greg.

XI Adjournment

Greg made a motion to adjourn the meeting at 7:10 p.m. was seconded by Art.