

Draft Minutes for Library Trustees Meeting Thursday April 30, 2020

Meeting was conducted over Zoom the meeting format was a bit looser and somewhat challenging to take notes from a screen. I hope this accurately reflects what the meeting covered.

Attendance : Joyce Guinther, Maryanne Petrin, Greg Bruss Trustees, Annika Munholand Alternate Dick Hendl Selectman, Laura Pauling Head Librarian also Azra Palo public citizen

Minutes from last meeting accepted Joyce moves 3-0 yes

Agenda for this meeting accepted Greg moves 3-0 yes

No correspondence

Treasurers report Joyce will email copy for Library desk

April general fund at 9,115.94

Old account was closed and consolidated into one bank

Scholarship fund stands at \$8,952.65 including the recent \$5,000 anonymous donation waiting for JCP fund to report earnings in May.

The main topic under discussion was the issue of whether to continue offering curbside service under the current circumstances. Maryann offered a detailed description of how the current protocol was decided. Also a discussion on how the service is conducted within the safety parameters that had been set out.

Laura updated us on her research into the continuing revisions and guideline suggestions. This information went into her draft of the Pandemic policy as well as protocols for how the library offers curbside service. She continues to do networking with other libraries of similar size and forwards any new information to the Trustees to review. The Governor's guidelines leaves most of the decision to the locally elected Board of Trustees. There are no uniform mandated guidelines within the state, from the top down to the local. Bottom line is that there is no single consistent manner local libraries are either providing some limited services or decide to shut down completely.

The service has been in place since last meeting. Approximately a total of 10 patrons have made use of it over the past month. Janet has strictly adhered to the protocols set in place about no contact and storing and cleaning the books after several days of quarantine. Discussed the need to also have face masks on hand.

Public comment came from (Azra P) who introduced herself and her connection with another town library. She stated her position in opposition to offering of any curbside service, bringing up her concerns about contact and interaction between staff and the public. There was considerable exchange about how various safety concerns were implemented and if there were areas needing "tightening up".

To help give more insight into the what the town may face in the near future Selectman Dick Hendl gave a report on potential challenges in the town's financial situation given the possible short fall if town people are not in a financial situation to pay the property taxes that will come due in June. Much of course is unknowable still but Dick stated the difficulty of making hard choices for town services if that shortfall does arise. No decisions have been made, but every town service will need to be looked at for what may be deemed essential. That might possibly include the library and the patron services provided in some manner.

The discussion moved on to examining how to best utilize a number of services particularly how to optimize those which do not include direct contact. Also to explore more ways to advertise the diverse services especially on line services to the public.

Motion to authorize Laura to explore the Hoopla costs and set up conditions and to allocate expending up to \$500 renewable if warranted and needed in the upcoming months. Beginning with a trial 3 month period to evaluate. 3-0 yes

Motion was made to continue curbside service as currently operating ensuring no direct contact between patrons and staff noting this is up for modification at any point changing circumstances arise.
Vote 3-0 yes

Page 2

Motion was made to accept the Pandemic Policy as presented 3-0 yes Will be posted on Library.

Scholarship report... only one application submission received so far, but more expected. They will be available for Trustee review. Discussion will continue at next meeting. Waiting for word from the high school on how graduation will proceed this year.

Next meeting Thursday May 28, 2020 1pm information on Zoom link to come.

Greg moves to adjourn seconded Joyce 3-0 yes
Meeting adjourned 2:03