

Libbie Cass Library Trustees Meeting
December 15, 2022

Call to order by President Maryanne Petrin at 10:00 AM in the Protectworth Room

Roll call: Maryanne Petrin (Chair), Janet Roberts (Treasurer) and Annika Munholand (Secretary) as Trustees; Alternate Trustee Joyce Guinther; Selectman Dick Hendl; Head Librarian Laura Pauling is absent, but librarian Janet Hendl in present.

Review/acceptance of prior meeting minutes: Janet makes a motion to accept minutes from previous meeting; Annika seconds. Minutes from previous meeting accepted.

Treasurer's report:

Report available for review at the main desk of the library. Janet R. states that she just made a deposit of \$100 in the General Library Fund account. She also mentions that there was no change in the Scholarship fund account, except for the interest. The Day-to-Day account has a balance of \$7,821.40 as of the end of November.

Selectman's report:

Dick reports that there are 2 on-going issues in Town: the commercial noise ordinance, and the short-term rentals.

Librarian's report:

Janet H. reports that there were 194 visits during the month of November. The circulation went down slightly compared to last year's numbers for November. Janet H. states that 4 people were in to use the computers in Nov.. The adult book club had 4 people, the military reading group had 6 people, the pages & pizza has a regular group of 8, and the storytime is not so popular recently with 1-3 kids.

Janet H. mentions that the author talk had many people from out-of-town attend. The author gave 1 book to the library to be donated to anyone who wants it.

Public comment:

Annika mentions that she will not be able to attend the Thursday morning Trustee meetings anymore. After a brief discussion, it was decided that the Library Trustee meetings would be held on the last Wednesday of the month, in the morning at 10:30.

Old Business:

Janet H. was questioning if anything was happening with the shades in all the windows of the building; in the library, the Protectworth room, and the town office. Tamara was looking into shades and pricing. We will wait for her information.

New Business:

a. Library budget

Library budget was reviewed and discussed. The total operating expenses in the proposed budget for 2023 went up slightly (up by \$2,343.00) from last year's proposed budget. The increase is due to an overall slight increase, and due to a new expense of \$300 for advertising programs.

b. Personnel

At 10:46, Janet R. moved to enter into a non-public session as per 91-A III C Personnel. Maryanne second. Janet R., Maryanne, and Annika all voted in favor.

At 11:15, Janet R., Maryanne, and Annika returned back into a public session.

Janet R. makes a move to seal the non-public minutes. Maryanne seconds. Janet R., Maryanne, and Annika all voted in favor.

Maryanne makes a motion to approve the proposed budget for 2023 of \$62,755, which includes the increase in personnel wages, as well as the increase in operating expenses. Janet R. seconds. Janet R., Maryanne, and Annika all voted in favor.

Next meeting date: Wednesday January 25th, 2023

Adjournment: Meeting adjourned at 11:19 AM.

ACTIONS: none