

Libbie Cass Library Trustees Meeting  
January 25, 2023

Call to order by President Maryanne Petrin at 10:36 AM in the Protectworth Room

Roll call: Maryanne Petrin (Chair), Janet Roberts (Treasurer) and Annika Munholand (Secretary) as Trustees; Alternate Trustee Joyce Guinther; Selectman Dick Hendl; Head Librarian Laura Pauling.

Review/acceptance of prior meeting minutes: Janet moves minutes from previous; Maryanne seconds. Minutes from prior meeting accepted.

Treasurer's report:

Report available for review at the main desk of the library. Janet reports that all accounts balance in the financial report. The new credit card is working fine, but does require some extra book-keeping on Janet's part.

Janet states that so far the library has received about \$500 in memory of Alice Nulsen. These funds will go in the General Fund Account. One person wanted the donation to go to the Scholarship Fund Account. Janet will keep track of the total amount of funds so that it can be used for a special purchase or event.

Selectman's report:

Dick mentions that there have been no changes since the last meeting. He mentions that he is still working on the budget for the town.

Librarian's report:

Laura states that the circulation numbers are back to usual numbers. The computer usage is down and the attendance to programs have remained the same. Laura mentions that she is thinking of doing sessions for storytime, and having a playgroup session in between. The MRE has meetings quarterly. Looking ahead, Laura mentions that there will be a Jewelry Workshop in February which will require registration. There will also be a Gardening Workshop at the end of March.

Public comment: None.

Old Business: None.

New Business:

A. Meeting room policy:

Discussion about renting out the meeting room in the library. Comparison of meeting room and policy of the Springfield library with other libraries. Decision to remove the library meeting room from list of available meeting rooms to rent in town. Decision to limit use of meeting room to library and Friends of the Library sponsored events. Final decision about room use will be at the discretion of the head librarian. Laura will revise the meeting room policy for the next meeting.

B. Applications for scholarships:

The scholarship application was reviewed. No changes needed.

Next meeting date: Wednesday February 22<sup>th</sup>, 2023 at 10:30am.

Adjournment: Meeting adjourned at 11:23 AM.

**ACTIONS:**

- Laura will revise the meeting room policy for the next meeting.