October 30, 2018 Library Trustees Meeting Minutes

Meeting called to order 1:02pm by President Art Bobruff

In attendance: Trustees Art Bobruff, Joyce Guinther, Greg Bruss , Head Librarian Laura Pauling

Agenda review, motion to accept Joyce seconded Greg 0-3 to accept

Previous Meeting minutes review, motion to accept Art, seconded Joyce 0-3 to accept

Dick Hendl as Selectman representative was not present, no report at this time.

Correspondence none

No public comment

**Old Business**

Walter, DOT supervisor, no objections over location for Library sign, although need land owners consent if that is the situation. Location at NW across road from George Hill Rd stop sign was discussed, DOT suggestion about location needed clarification. Ask Dick to clarify best location. Alternative suggestion was discussed as maybe preferable.

Motion to put sign on 4 Corners Rd where the site was already approved Seconded Joyce 0-3 accepted

Laura will check out and confirm this new location and send necessary letter for permission if needed.

LPL signature paperwork issue will be taken care of next meeting. ID required is a question needs clarification for form.

No winter program scheduled by library for 250th event, instead will present on Old Home Day. Puppet show childrens’ performance may be the best program as Laura observed from past experience. Long discussion over concerns about Library absorbing cost of this performance program rather than Old Home Day committee paying for it as their event. Will need more discussion and contact with the Committee to clarify. Laura and Greg may undertake meeting.

Issues concerning Liability when outside groups use library looked into, and Dick reports issue should be covered as long as the proper form has been signed when application filed.

Discussion about Elder/ shut in outreach program. Possible need? Who would coordinate? Liability issue insurance while on library business, possible need for volunteer background check ? Need to continue gathering information and see about contacts.

Discussion about continuing concern with how library scholarship money is sometimes deducted from recipients’ college scholarships total. Sending check directly to student for their personal decision on how to use and if they need to report. Each case may be different.

 **Friends of the Library** no report.

**Financial Report** from Joyce. At half way point in fiscal year. All seems to be in good shape with at least half funds still available. Note to report CD purchases as assets.

 **Library Director**. Reports good interest in the Military reading exchange group organized by Bill Sullivan

Outreach to Elementary school in New London with Book Club for 5th graders. Encouraging school library contact.

Participating in local small town Library info exchange group.

**No announcements**.

**Action List**.

Dick email list which was not found may need to be addressed if we did not get to something he had listed.

Work with Laura about finally confirming location and doing permission contact as needed.

Art will find out what ID is needed/ required on LPL form when new signatures implemented.

Laura will contact Old Home Day entertainment committee about library participation and responsibility.

 Next meeting Tuesday November 27 at 1pm

Motion to adjourn by Joyce second Art 0-3 to accept

Meeting adjourns 3:10 pm

Respectfully submitted
Gregory Bruss