Minutes for Library Trustees Meeting of September 25, 2018

Meeting called to order by President Art Bobruff

In attendance: Trustees Greg Bruss, Art Bobruff , alternate Happy Callaway, Dick Hendl Selectman, Laura Pauling Head Librarian

Agenda review Motion to accept Happy, second Greg 3-0 accept
Previous Meeting minutes review Motion to accept Art second Happy 3-0 accept

**Reports**

Selectman Report from Dick Hendl. Lights to be fixed in the basement of the library.

Library sign, the town crew cannot install it is the responsibility of the DOT, most likely the crew from Enfield, once it is OK’d as per Laura’s request. There has been no change in the sign installation status.

Audit results, noted all cash and credit card receipts must be part of the monthly report. Laura stated the monthly credit card statement should cover all expenditures.

250th Programs. There has been difficulty finding someone due to concern over potential low attendance. Question over whether library should pay out of its budget. Dick suggested that the 250th Committee should pay for functions that fall under its event schedule. This was discussed and Dick will bring that to the Committee.

No Correspondence.

Public Comment, none.

LPL forms to change cosigners for the bank, noted we should wait till Joyce returns to complete the forms.

**New Business**

Art brings up topic on the effects of loneliness and the potential role the library could play in outreach for the elderly in this town. Discussion on a “ books on wheels” delivery to patrons who can not get out and about. Suggestion that information be gathered from people who might know of persons who would benefit for this. Discussion about how to locate and encourage people to utilize if instituted centers on the need to advertise. Action would require contacting other libraries in the area and speak with volunteers for their input.

Upcoming talk on interface between family and medical profession and patients needing care. New London Squires sponsor the talk. This brought up a discussion on advertising for events and the cost compared to benefits, ie: increasing attendance. Art will report with more information on cost of advertising options locally.

Art suggested future minutes contain an Action Plan summary agreed on at the end of each meeting.

Little Free Library book set up at town beach. Was not originally a town library project but Laura reports she does monitor the need to add books periodically.

No one present from Friends of Library , no report.

**Library Director report**. The poster Hayden did on the history of the library now framed , cost $144.

Cay Currier had said she would bring covering the expense up to the Friends as something that might cover.

Laura has been in contact with possible performers for the Library 250th event. Noted biggest concern was over crowd size and whether the winter dates suggested in January might have an impact. Time suggested for performance was 2:00pm an afternoon event. Should it be scheduled to coincide with school vacation? Musicians or magicians are possible selection. Again the discussion came up of the connection with the 250th celebration and who assumes financial responsibility.

The new schedule is in operation. Story time on Tuesday. Play group on Wednesday and Thursday.

Issue of library liability brought up but it seems that issue is already dealt with.

No announcements

Next Meeting Tuesday 1:00pm October 30.

**Action Plan**

Laura will look into the Library sign installation. Research programs for elder outreach and service and speak with volunteers about shut in bookmobile service.

Contact programs in connection with the 250th Celebration.

Dick will look into play group liability issue. How to best utilize the facility for the community uses.

Motion to adjourn made by Happy, second Art 3-0 accepts

Meeting adjourns 2:20pm

Respectfully submitted,

Gregory Bruss

Trustee Secretary